

## **1. Apartment Maintenance Technician**

### **Company**

Clifton Court Management

### **Location**

Southern Saratoga County, NY

### **Position Type**

Full-Time

### **Join Our Team**

Clifton Court Management is looking for a dependable and experienced Apartment Maintenance Technician to help maintain and improve our growing portfolio of apartment communities throughout the Capital District.

If you take pride in your work, enjoy solving problems, and want steady year-round employment in a fast-paced residential environment, we want to hear from you.

### **What You'll Do**

As a Maintenance Technician, you will play a key role in keeping our apartment communities safe, functional, and comfortable for residents.

### **Responsibilities**

Responding to resident maintenance requests and completing work orders.

Performing repairs involving plumbing, electrical, HVAC, carpentry, drywall, and appliances.

Preparing vacant apartment units for new residents (turnovers) including repairs, painting, and fixture replacements.

Completing preventative maintenance inspections to identify issues early.

Maintaining common areas, hallways, and building systems.

Assisting with grounds maintenance and seasonal tasks such as snow removal.

Communicating with property management regarding repair needs and project updates.

Working with outside contractors when specialized work is required.

Participating in an on-call rotation for emergency maintenance.

## **What We're Looking For**

The ideal candidate is reliable, skilled with tools, and comfortable working in a multi-family residential environment.

## **Requirements**

1+ year of maintenance experience (apartment maintenance preferred).

Knowledge of basic plumbing, electrical, HVAC, and general repairs.

Ability to troubleshoot and fix issues independently.

Strong work ethic and attention to detail.

Good communication skills when interacting with residents.

Valid driver's license and reliable transportation.

Ability to lift 50+ lbs and perform physical work.

Adequate customer service skills.

## **Preferred Experience**

Apartment or multi-family property maintenance.

Appliance repair experience.

## **What We Offer**

Competitive hourly pay based on experience.

Stable, year-round work.

Paid time off and holidays.

Opportunity for overtime and advancement.

A supportive team environment with room to grow.